



# The Diocese of Fond du Lac

*The Episcopal Church in northeast Wisconsin*

## **Diocese of Fond du Lac Episcopal Fund for Human Need (EFHN)**

The Episcopal Fund for Human Need (EFHN) is an emergency fund to be used during a governmental declared state of emergency at either the state or national level. It is a cooperative venture to provide cash assistance to individuals through diocesan clergy or congregations for meeting one-time basic human need. The cleric or warden acts as agent for the individual by requesting funds from EFHN to maintain confidentiality and privacy.

### **Intended Use and Eligibility**

1. EFHN is intended to address basic human needs such as food, clothing, shelter (rent, mortgage, utilities), transportation and health.
2. EFHN is intended to distribute funds when basic human needs are not able to be met from other sources of financial assistance. However, it may supplement support from a cleric's Discretionary Fund or other congregational funding source.
3. EFHN is intended for individuals in the Diocese of Fond du Lac who may or may not be members of a congregation of the diocese.

### **How to Apply**

1. A cleric or warden of a congregation of the diocese who has identified an individual having a basic human need contacts the diocesan Lay Canon for Administration or the Diocesan Treasurer to discuss the situation, the amount of request anticipated and if the cleric's Discretionary Fund or other congregational fund may supplement the request. A determination of eligibility will be made.
2. If determined eligible, the cleric or warden emails a request to the Lay Canon for Administration. The email must contain 1) requestor's name, 2) congregational affiliation, 3) brief description of need, 4) if the individual is or is not a member of the congregation, 5) amount requested from EFHN, and 6) any supplemental amount from the cleric's Discretionary Fund or other congregation fund being provided to the individual.

### **Distribution of Request**

The request will be reviewed by the Bishop for approval and may request review by the Deans, if warranted. If approved, funds will be disbursed to the cleric's Discretionary Fund or congregation for disbursement to the individual. If not approved, the Bishop will communicate non-approval to the requestor.

*Adopted by the Executive Council 14 May 2020*