



Scholarship Fund Planning Worksheet

September 28, 2022

Fund Name: Mary Elizabeth Kellogg Memorial Scholarship Fund

Fund Statement Representative Name and Address:

St. John the Evangelist-Episcopal Church
Attn: William Metcalf
320 Oak Street
Wisconsin Rapids, WI 54494

Mr. Robert Cleworth Jr.
1531 Airport Avenue
Wisconsin Rapids, WI 54494

Purpose: Primary purpose of the fund is for scholarships.

Number of Awards Given Each Year: Number of awards may vary from year to year, depending upon amount available for distribution and number of eligible applicants. Recipients will be selected with preference given, as stated in Eligibility Requirements.

Dollar Amount: Amount may vary from year to year, depending upon amount available for distribution. Contributions may be made to the fund in any given year to increase the value and number of awards.

Larger value scholarships, potentially 50% or more of the amount available for distribution in any given year, may be awarded to students who are members of St. John the Evangelist Episcopal Church in Wisconsin Rapids, WI that meet the selection criteria. Scholarship awards up to \$1,500 may be awarded to students who meet the eligibility requirements and selection criteria, but are not members of St. John the Evangelist Episcopal Church in Wisconsin Rapids, WI.

Eligibility Requirements: Scholarships will be awarded to graduating high school seniors, previous high school graduates, or students who will have earned a GED or HSED certificate before the start of the current fall semester, with preference given as follows: 1) Member of St. John the Evangelist Episcopal Church in Wisconsin Rapids, WI; 2) Child or grandchild of a member of St. John the Evangelist Episcopal Church in Wisconsin Rapids, WI, who also is a member of an Episcopal Church; 3) Member of a congregation of the Diocese of Fond du Lac within the Wisconsin River Deanery; 4) Member of a congregation of the Diocese of Fond du Lac.

Selection Criteria: Applicant must be a member of an Episcopal Church, with preference given, as stated in Eligibility Requirements; must be accepted or awaiting acceptance for full-time enrollment at an accredited college, university, or technical college. Previous recipients may apply.

Selection Timeline: Application deadline will be in accordance with the Incourage scholarship selection process. Scholarship recipient will be notified by email, high school awards program, and/or mail. The scholarship check is payable to the school and mailed to student's address in August.

Selection Process: Incourage scholarship selection process will review the applications and make the final recommendation, with final approval by Incourage Board of Directors.